

CASE NO.: _____

APPLICATION DATE: _____

Against the decision of the Building Official
of the City of San Antonio in accordance
with the provisions of the Unified
Development Code Regulations

TO THE HONORABLE ZONING BOARD OF ADJUSTMENT

Lot _____
Blk _____ NCB _____
Zoning _____
Platting required: Yes _____ No _____

Now comes _____
A citizen of _____ County, and affirms that on the _____ day of _____ 20_____,
he/she applied for a permit to move a building from

_____ to _____
(address) (address)
on a lot _____ feet by _____ feet.

Applicant also requests a variance(s) for the following: _____

Therefore, the applicant now appeals, in accordance with the provisions of the Unified Development Code Regulations to the
Honorable Zoning board of Adjustment to grant the heretofore requested permit and to permit him/her to occupy or rent the completed
premises as _____.
(proposed use of the building)

Owner/Representative Responsibilities:

If the Special Exception is approved, the Owner/Representative shall ensure:

- (1.) Mover secures foundation and building move permits, and calls for inspections.
- (2.) A performance bond of up to \$5,000.00 may be required as per Section 6-13 of the City Code and is based on the Director's estimate of the cost of repairs to comply with all city codes.
- (3.) Owner secure repair permits for exterior and interior repairs to bring house up to city code and secures appropriate inspections.
- (4.) Permits for electrical, plumbing, sewer, gas and mechanical work, when applicable, shall be secured by licensed and bonded contractors who shall be responsible for securing approval of inspections.

*Please submit:

- (1) plot plan
- (2) two pictures of the building
- (3) Plan of development with application
- (4) Filing Fee - \$300.00 check/money order
Made payable to the "City of San Antonio"

Respectfully submitted:

Applicant's Name _____
Mailing Address _____
Telephone _____
(home)
Telephone _____
(business)

I hereby authorize _____ of _____
To represent me in matters pertaining to this case Telephone _____

Owner/Applicant has (90) ninety days in
which to bring the structure into compliance
with all applicable codes as per Section 6-137
of the city code.

Owner's Signature _____
Telephone _____
Date _____

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT ALL REQUIRED DOCUMENTATION

NO APPLICATION WILL BE ACCEPTED BY MAIL, MESSENGER, OR FAX. APPLICATIONS CAN ONLY BE ACCEPTED
IN PERSON.